



MANUEL S. ENVERGA UNIVERSITY FOUNDATION  
An Autonomous University  
LUCENA CITY

OFFICE OF STUDENT AFFAIRS  
GUIDANCE AND TESTING CENTER

QUALITY FORM

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Document Title: Guidance and Testing Application Form	
Page No: 1 of 1	
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Prepared by: Guidance and Testing Center	
Reviewed by: QMR	
Approved by: President	

**APPLICATION FORM**

recent picture  
  
passport size with name tag

SCHOOL YEAR: \_\_\_\_\_

SEMESTER  1st  2nd  Summer Term

Type of Student:  Freshman  Transferee  Re-Entry  
 Second Courser  Cross Enrolee  Graduate Student

1. NAME OF STUDENT: Type or print clearly. Place one letter in each box. Leave one box blank between names.

Last Name

First Name

Middle Name

2. DATE OF BIRTH (Month, Day, Year): \_\_\_\_\_ BIRTHPLACE: \_\_\_\_\_ SEX: \_\_\_\_\_ AGE: \_\_\_\_\_

3. CITIZENSHIP: \_\_\_\_\_ CIVIL STATUS: \_\_\_\_\_ RELIGION: \_\_\_\_\_

4. HOME ADDRESS: \_\_\_\_\_

5. SECONDARY ADDRESS: \_\_\_\_\_

6. TELEPHONE NO.    -        MOBILE NO.    -

E-MAIL ADDRESS: \_\_\_\_\_

7. EDUCATIONAL BACKGROUND:

ELEMENTARY: \_\_\_\_\_ LOCATION: \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_ LOCATION: \_\_\_\_\_

COLLEGE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

YEAR GRADUATED (Month, Day, Year)   -   -   GEN. AVE \_\_\_\_\_ HONORS RECEIVED: \_\_\_\_\_

For Transferee/Second Courser/Graduate Student	PREVIOUS COURSE: _____ From SY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> to SY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	NAME OF SCHOOL LAST ATTENDED: _____ SCHOOL ADDRESS: _____

Do not write below this line.

REQUIREMENTS SUBMITTED:

FOR FRESHMAN:

2 pcs. passport size picture with name tag  1 long brown envelope  Form 138  GMC  BC  NCAE

FOR TRANSFEEE/GRADUATE STUDIES/SECOND COURSER:

2 pcs. passport size picture with name tag  1 long brown envelope  TOR  HD/TC  GMC  BC  MC

PROCESSED BY: \_\_\_\_\_

Date: \_\_\_\_\_

LEGENDS: Form 138 (High School Card)  
GMC (Good Moral Certificate)  
BC (NSO Birth Certificate)  
MC (Marriage Certificate)

TOR (Transcript of Records)  
HD/TC (Honorable Dismissal/Transfer Credentials)  
NCAE (National Career Assessment Examination)

**COURSE PREFERENCES. Indicate the course that you want to apply by filling out the spaces provided**

**FIRST CHOICE** \_\_\_\_\_ **SECOND CHOICE** \_\_\_\_\_ **THIRD CHOICE** \_\_\_\_\_

I. Is your father or mother an alumnus/alumna of MSEUF?  Yes  No If yes who?  Father  Mother

If YES, kindly indicate: Name: \_\_\_\_\_ Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

II. Do you have brothers or sisters currently enrolled have graduated in MSEUF?  Yes  No If yes who?  Brother  Sister

If YES, kindly indicate: Name: \_\_\_\_\_ Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Name: \_\_\_\_\_ Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Name: \_\_\_\_\_ Degree: \_\_\_\_\_ Year Graduated: \_\_\_\_\_

**FAMILY BACKGROUND**

**Father's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Parents Address:** \_\_\_\_\_ **Parent/Guardian Contact No.:** \_\_\_\_\_

**Siblings:**

Name	Age	Occupation

**FINANCIAL BACKGROUND**

Father's Gross Annual Income: \_\_\_\_\_

Mother's Gross Annual Income: \_\_\_\_\_

Is there Anybody apart from your parents who contribute to your family's income?: \_\_\_\_\_

If yes, approximately how much is he/she giving you in a year? \_\_\_\_\_

Which of those listed below is the average monthly income of your family including those contributed by siblings (brother/sister/s) if there is any?

\_\_\_\_\_ Below P 6,000

\_\_\_\_\_ P 6,001 – P 8,000

\_\_\_\_\_ P 8,001- P 10,000

\_\_\_\_\_ P 10,001 – P 15,000

\_\_\_\_\_ P 15,001 – P 20,000

\_\_\_\_\_ P 20,001 – P 30,000

\_\_\_\_\_ P 30,001 – P 40,000

\_\_\_\_\_ Above P 40,001

\_\_\_\_\_ Others (Indicate the amount)

Is your house \_\_\_\_\_ owned \_\_\_\_\_ mortgaged \_\_\_\_\_ used free \_\_\_\_\_ others (please specify) \_\_\_\_\_

Do you own any vehicle? \_\_\_\_\_ If yes, list down all the vehicles you own (including scooters/motorbikes) and the year you bought the vehicle: \_\_\_\_\_

Did you apply to other schools/universities apart from Enverga University: \_\_\_\_\_

Does your school visited by MSEUF personnel for a Career Orientation? : \_\_\_\_\_

I hereby certify that the above information on this application is true and correct

**APPLICANT'S SIGNATURE**

(If representative, signature over printed name)  
Relation to the applicant: \_\_\_\_\_